

AVAILABLE VALUABLE TRAINING TOOL

CHECK THIS OUT!

In addition to their weekly *Research Skills Workshop*, the General Clinical Research Center (GCRC) offers another training resource - access to the *Virtual Training Company's (VTC)* website, which offers online software tutorials and training CDs. Through the GCRC, you can access the online software tutorials for free, which play right on your own computer using QuickTime.

The online tutorials and CDs are divided into several categories including Business Applications, Databases, Graphics & Page Layout, Operating Systems, and Programming.

You can access the VTC tutorials through the GCRC website:

1. Go to www.mc.vanderbilt.edu/gcrc/.
2. Click on Training from the left menu.
3. Click on CRC Training Site and authenticate with your VUNetID and E-Password when prompted.
4. Click Log in at the VTC Login window.

The GCRC *Course List* should automatically pop up, and include:

- Adobe Acrobat 7.
- Microsoft Access 2000 and 2003.
- Microsoft Excel 2000 and 2003.
- Microsoft Outlook 2000 and 2003.
- Microsoft Powerpoint 2003.
- Microsoft Publisher 2003.
- Microsoft Word 2003.

Additional courses can be found using the Find a course ... keyword search field and/or the Browse Catalog drop list in the upper right-hand corner of the webpage.